## Fire Alarm & Emergency Communications System Pre-recorded Audio Messages

- 1. Evacuation Message (Fire Alarm): *Three slow whoops...* "May I have your attention please. May I have your attention please. There is a fire emergency reported in the building. Please exit the building by the nearest exit or exit stair. Do not use the elevators."
- 2. Fire Alarm Pre-Test Message: *Three chimes...* "May I have your attention please. May I have your attention please. We will be conducting a test of the fire alarm system. Please disregard all alarms until further notice. We will notify you upon completion of the test. We apologize for any inconvenience."
- 3. **Fire Alarm Post-Test Message:** *Three chimes...* "May I have your attention please. May I have your attention please. The fire alarm testing is complete. Please respond accordingly to all alarms. Thank you for your cooperation.
- 4. Emergency Situation All Clear Message: *Three chimes...* "May I have your attention please. May I have your attention please. The emergency situation has been resolved. You may resume your normal activities.
- 5. Emergency Communication System Pre-Test Message: Three chimes... "May I have your attention please. May I have your attention please. We will be conducting a test of the building's emergency broadcast system. Please disregard all emergency announcements until further notice. We will notify you upon completion of the test. We apologize for any inconvenience."
- Emergency Communication System Post-Test Message: Three chimes... "May I have your attention please. May I have your attention please. The building's emergency broadcast testing is complete. Please respond accordingly to all announcements. Thank you for your cooperation."
- Explosion Risk Message Exit Calmly: Three Code 3 tones... "May I have your attention please. May I have your attention please. There is an explosion risk reported in or around the building. For your safety, please quietly and calmly exit the building. And leave the immediate area."
- 8. Emergency Situation Use Alternate Exit: Three Code 3 tones... "May I have your attention please. May I have your attention please. An emergency situation has been reported for the First Floor main lobby and front of the building. Please walk to <u>ORANGE</u> stairwell number <u>TWO</u> or <u>GREEN</u> stairwell number <u>THREE</u> and exit to the rear the building. For your safety, <u>DO NOT</u> approach the First Floor main lobby and the front of the building and DO NOT use the elevators."
- Emergency Situation Do Not Exit: Three Hi/Lo tones... "May I have your attention please. May I have your attention please. There is an emergency situation reported in or around the building. For your safety, please stay in your current location and await further instructions. <u>DO NOT</u> exit the building."
- 10. **Music for Testing Purposes**: *One chime...* "This is a test of the Emergency Audio System." (*Music fades in...*)